

ERASMUS+ STAFF MOBILITY FOR TRAINING (2023 PROJECT YEAR)

Erasmus+ training activity supports professional development of HEI staff, as well as the development of involved institutions. The training activity may be in another university or any other appropriate organization. Training events abroad may be in the form of job shadowing, observation, attendance at workshops or courses etc.

Conference participation is not considered as an appropriate activity within the scope of personnel training activity.

Project: 2023-1-TR01-KA131-HED-000131860

Application Period: 05.02.2025-20.02.2025

Application Platform: [TURNA Portal*](#) (you may log in with an e-devlet account)

- **Who is Eligible & Where can you go?**
 - Administrative staff of SU.
- **Following organizations are eligible for the training activity:**
 - European Higher Education Institution holding Erasmus University Charter
 - European Enterprise, Organization
 - The European Commission have created a website detailing the staff training opportunities, such as International Weeks. You can find the website [here](#).
- **Duration of Training Period:**
 - Minimum 2 consecutive days, maximum 5 consecutive days,
 - Preferred Duration: 5 days Training + 2 days Travel.
 - The training activity should take place before **31.07.2025**
- **Erasmus+ Staff Mobility for Training Daily Grants:**
 - 1st Group Countries: 162 €/day
 - 2nd Group Countries: 144 € /day
 - 3rd Group Countries: 126 €/day
 - Estimated number of participants to be funded: **5 staff**
- **Erasmus+ Staff Mobility for Training Travel Grants (Included Green Travel Grants)**
 - 10-99 km: 23 €
 - 100-499 km: 180 € / 210 €
 - 500-199 km: 275 € / 320 €
 - 2000-2999 km: 360 € / 410 €
 - 3000-3999 km: 530 € / 610 €

- ***Green Travel Grant:** This grant encourages participant to travel to their exchange destination by bus or train as an alternative to flying. The grant for the Green Travel will be paid out with payment at the end of your mobility trip. You should submit the related documents (bus ticket, train ticket etc, receipts.) including travel route and date.

- **Application Documents:**

- Invitation Letter,
- Staff Mobility for Training Mobility Agreement (signed by 3 parties),
- Supporting documents for disability/veteran/martyr status (if applicable).

- **Evaluation Criteria:**

- Base Point: 50 points
- Administrative Staff at SU: +15 points
- Alignment with responsibilities and consortium objectives: +10 points
- Language Score: English Certificate of Competence: B2/B2+ +8; C1 +9; C2 +10)
- Never benefited from Staff Mobility for Training before: +3 points
- New institution/country or unit: up to +1 point
- Work experience at SU: up to +7 points
- Permanent Staff: +5 points
- Child/spouse of martyr or veteran: +2 points
- Staff with disability: +7 points
- Artificial Intelligence-related activities conducted in line with the 2021–2025 National Artificial Intelligence Strategy developed by the Presidency of the Republic of Türkiye Digital Transformation Office: +2 points
- Applicants who have personally received disaster victim assistance from AFAD, or whose first-degree relatives have received such assistance: +5 points
- Holding nationality of host country: -5 points

- **Tie Breakers:**

- 1) Less or no previous Erasmus+ KA131 Staff Mobility for Training participation,
- 2) More work experience at SU.

- **Special Needs Support:** Additional financial support may be provided to staff with special needs.

- **Zero-Grant Mobility:** Participation without grant is possible; applicants are evaluated under the same criteria and must fulfill all program obligations.

- **Payments:** Payments will be transferred to the Akbank Euro (€) account. Participants receive 80% of the total financial support at the beginning of their mobility period, and the payment of the remaining part (20% of the total grant amount) will be made upon their arrival according to the actual visit (mobility) dates and required documents.